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To: Mr. C.

To follow up with the info I gave you yesterday, I have three requests I suggest the following:

1. Approve purchase order for 25-30 copies to bring the on hand balance to 50 or 60 pounded Log will use them for field requirements only.

2. Request that we be allowed to see all field requisitions based on the info received from [redacted] yesterday we are not receiving them. At this time our knowledge of field usage is based only on the statistics.

25X1A9a

3. Ask Log to require all field stations to supply info on filing equipment in use and on hand (in whse) and to do this on a continuing basis. I believe that this info is available in Log now but have been unable to find the right person. If it

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It's not, it should be obtained and supplied to us. As it now stands we can only pass judgment on half of the problem.

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In Use and at Field Accountable Stations

In Use and On Hand at Field Accountable Stations: from Field.

In Use at Detached Stations: obtain from OSCS

On Hand at ZI Stations: obtain from Stock Status Report

Shipments to Field: obtain from MRD.

Issues to Hq: obtain from MRD.

Info on Overseas Dist.

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Stock Control

Special Accounts

25X1A9a [redacted] on accountable sta.

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